

No 18/1/2025-EO(MM-II)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training
(Office of the Establishment Officer)

North Block, New Delhi
Dated 22nd May, 2025

To,

1. The Chief Secretaries,
All State Governments
2. All Secretaries
Ministries/Departments of Government of India

Subject: Filling up of the four (4) posts of Under Secretary in the 8th Central Pay Commission (CPC) on deputation basis under the Central Staffing Scheme under D/o Expenditure - reg.

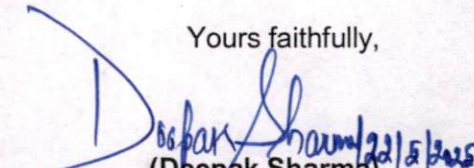
Sir/Madam,

It is proposed to fill up the 4 posts of Under Secretary (Level 11) in the 8th Central Pay Commission (CPC) on deputation basis under the Central Staffing Scheme under D/o Expenditure. The applications were invited for the post vide circular of even number dated 22.04.2025 (copy enclosed).

2. It has been decided to extend the last date for submission of application till 10.06.2025.
3. This may be brought to the notice of all concerned and the application(s) of the eligible candidate(s) may please be forwarded/emailed accordingly.


Enclosure: As above

Yours faithfully,


(Deepak Sharma)
Under Secretary to the Govt. of India
Email – s.deepak@nic.in

Copy to:

1. Department of Expenditure [Shri Avinash K. Nilankar, Director], North Block, New Delhi w.r.t. their OM No. No. A-11019/02/2025-Ad.I (Pt.I), dated 17/04/2025.
2. PA to Director (SM) for uploading through bulk e-mail system.


(Deepak Sharma)
Under Secretary to the Govt. of India
Email – s.deepak@nic.in

31

No 18/1/2025-EO (MM-II)
Government of India
Ministry of Personnel, Public Grievances & Pension
Department of Personnel & Training
(Office of the Establishment Officer)

North Block, New Delhi
Dated 23 April 2025

To

1. The Chief Secretaries,
All State Governments,
- 2 All Secretaries,
Ministries/Departments of Government of India.

Subject: Filling up of the four (4) posts of Under Secretary in the 8th Central Pay Commission (CPC) on deputation basis under the Central Staffing Scheme under D/o Expenditure -reg.

Sir/Madam,

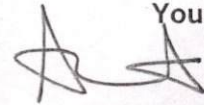
This is regarding filling up of four (4) posts of Under Secretary in the 8th Central Pay Commission (CPC) on deputation basis under the Central Staffing Scheme under D/o Expenditure.

2. Officers from the All India Services or any other Organized Group 'A' Services of the Government of India (participating under Central Staffing Scheme) eligible for appointment at Under Secretary level under the Central Staffing Scheme, are eligible for the above posts. *The period of deputation for the above posts of Under Secretary would coincide with the tenure of the 8th Central Pay Commission (CPC), and once the commission outlives its existence, the officers posted their as Under Secretary, may be considered for other vacancies under the Central Staffing Scheme based on functional requirement for the balance period of their respective admissible tenure as provided under the extant guidelines. It may be noted that the preference may be given to officers with experience in handling pay matters of the Government of India and those with strong data analysis skills.*

3. The above post may be circulated amongst officers eligible to be appointed at Under Secretary level in the Government of India under the Central Staffing Scheme on priority basis. Names of willing and eligible officers who can be spared by the State Governments and Ministries/Departments of GOI, may be forwarded/e-mailed (dir.mm@nic.in) to this Department along with **Cadre clearance, Vigilance clearance, detailed bio-data in the enclosed proforma and APAR dossiers for the last five years.** For officers working in the Cadre, it may also be ensured that the 'Cooling off', after a previous stint on deputation, if any, is completed and the officer is eligible for appointment on Central Deputation as per extant instructions.

4. It is requested that the application(s) of the eligible candidate(s) may be forwarded/e-mailed (dir.mm@nic.in) so as to reach this Department by **21st May, 2025.**

Yours faithfully,

 22/04/25

(Annies Kanmani Joy)

Deputy Secretary to the Government of India

Email: dir.mm@nic.in

Copy to:

1. Department of Expenditure [Shri Avinash K. Nilankar, Director], North Block, New Delhi w.r.t. their OM No. No. A-11019/02/2025-Ad.I (Pt.I), dated 17/04/2025.
2. PA to DS (MM): For uploading the vacancy circular through bulk email system.

ou
Bairat,
23/4/25

Bio-Data

1.	Name	:	
2	Date of Birth	:	
3	Service and Cadre(whenever applicable)	:	
4	Batch	:	
5	Contact Telephone No. (O) (R) (M)		
6	Domicile		
7	Educational Qualifications	:	
8	Date of joining of Govt. Service		
9	Present designation and pay scale		
10.	Period of continuous appointment on the present post		
11.	Whether possess experience in handling pay matters of the GOI and those with Strong Data analysis skills (the desirable experience for the post)		
12	Date of grant of Level 11 or Grade Pay of 6600/-		
13.	Date of superannuation		
14.	Complete Experience/Posting Profile	:	
S.No	Period	Post held/Organization	Cadre post/Deputation post
			Place of Posting
			Brief Description
15.	Whether clear from Vigilance Angle	:	Yes/No
16.	Whether the officer has been on deputation earlier. If so please provide details of organization, nature of deputation and period (dates) of deputation	:	
17.	Whether the officer is debarred from deputation under the Central Staffing Scheme.	:	

18. Certified that the above particulars are correct and complete.

Signature of the applicant

Date: _____

Signature
Name/Designation & Rubber Stamp
of officer certifying the above Particulars

Note:

Columns 1-14 to be filled in by applicant.

Columns 15-18 to be filled in by Ministry/Department concerned