

13. Do you / your spouse / your dependent children own a house, a plot of land / member of a housing society within the jurisdiction of Local Municipality or any adjoining municipality? If yes, please indicate			
a) Owner's Name		b) House Address	
c) Relationship with Applicant			
d) Rental Income			
14. In case eligible for alternative accommodation, please indicate whether Hostel accommodation is required ?		YES	NO
15. Has the request been made within one month of the relinquishment of the charge at the last station of posting ?		YES	NO
16. Full Name & Postal address of the person nominated to convey the acceptance and take possession of alternate accommodation is required			
17. Name & address of the person authorized to deposit License Fee			
18. Address of Place of Duty of the Applicant		19. Permanent address (if any)	
Phone		Fax	
E-mail			

UNDERTAKING

As soon as I am transferred from the State / Union Territory mentioned above, I undertake to inform the Directorate of Estates / Regional Office concerned about such transfer giving full particulars of accommodation in occupation of my family members within 15 days of such transfer. I also undertake to intimate Directorate of Estates / Estate Manager, if I purchase / acquire residential premises and also intimate if the income from own house is revised.

Date: _____

Signature of the Applicant: _____

TO BE FILLED IN BY THE FORWARDING OFFICE

Department Code		Endorsement No.		Date	
Office Name					

Forwarded to the Directorate of Estates / Estate Manager / Assistant Estate Manager. The above facts have been verified from records.

Signature with Date : _____

Name _____

Office Seal

Designation _____

Phone _____

E-mail _____